

ARIZONA COMMANDERS SUMMIT

CHARTER

1. **GENERAL.** The Arizona Commanders Summit provides a forum for commanders of all military organizations in Arizona to exchange ideas and resolve issues affecting military operations in Arizona. The focus of the Summit is air and ground encroachment, environmental concerns, Native American issues, utilization of special-use airspace, range enhancement programs, community relations, and any other problems Arizona military units have in common. Through a cooperative exchange of information, the Summit serves as an avenue for members to learn of other units' approaches to the above issues which will assist in a standardized resolution to shared problems. The Summit will help ensure policies and plans of shared operating spaces are understood, and may be used to establish working groups for issue resolution.

2. **OBJECTIVE.** The mission of the Commanders Summit is to promulgate an environment of cooperation among all Arizona military installations to better sustain military facilities, ranges and airspace, and ensure the highest possible level of training operations.

3. **ORGANIZATION.** The Commanders Summit is comprised of a Chairperson, Vice-Chairperson, Facilitator, Secretary, and Arizona military installation commanders. Commanders may also invite representatives of associated units outside the state to attend, as applicable.

4. **RESPONSIBILITIES.**

4.1. **Chairperson.** The Commander of the 56th Fighter Wing (56 FW) will preside as Chairperson. The Chairperson will ensure the Commanders Summit is fully supported and channeled toward relevant issues. Utilizing the appropriate channels, the Chairperson will submit recommendations beyond command level authority and responsibility to the appropriate higher headquarters for action. The Chairperson will also act as the military representative to the Military Affairs Commission (MAC) in the capacity of liaison for military installations of Arizona.

4.2. **Vice-Chairperson.** The Commander of the Marine Corps Air Station Yuma serves as the Vice-Chairperson, and chairs the Summit in the Chairperson's absence.

4.3. **Facilitator.** The Director, 56 FW Range Management Office (RMO) will serve as Coordinator and will facilitate the meetings, to include the following duties:

4.3.1. Request staff members to respond to issues highlighted by Commanders.

4.3.2. Schedule and conduct the meetings.

4.3.3. Prepare the agenda for the meetings.

4.3.4. Provide meeting minutes to members NLT six weeks after each meeting.

4.3.5. Develop working groups from Summit members to investigate issues and develop recommendations.

4.4. **Secretary.** The Facilitator appoints the Secretary. The Secretary will record meeting minutes and forward to the Facilitator and Chairperson for approval and distribution. The Chairperson and Secretary will sign the official minutes.

4.5. **Native American Liaison.** The 56 FW RMO Intergovernmental Liaison fills this position. This individual will serve as the representative of the Commanders Summit on issues involving Native Americans.

4.6. **Summit Members.** Commanders of the following units and commanders of their operations units are standing members of the Arizona Commanders Summit:

56th Fighter Wing, Luke AFB

161st Air Refueling Wing, Sky Harbor IAP

162d Fighter Wing, Tucson IAP

355th Fighter Wing, Davis-Monthan AFB

944th Fighter Wing, Luke AFB

Arizona Army National Guard (Florence Military Reservation and Camp Navajo)

Marine Corps Air Station, Yuma

US Army Garrison, Fort Huachuca

US Army Yuma Proving Ground, Yuma

Western Army National Guard Aviation Training Site, Silverbell Army Heliport

4.7. **Associate Members.** The associate members are non-military participants that have a direct stake in Arizona's military institutions, lands, and mission. Associate members are non-voting members and attend meetings, as required. Associate members are:

Governor's Policy Advisor for Military Affairs, or appointed representative

State Director – Arizona Bureau of Land Management

Director – Arizona Game and Fish Department

Commissioner – Arizona State Land Department

Co-Chairs – Military Affairs Commission

4.8. **Ad Hoc Participants.** The Summit membership may also include, at the discretion of the members, ad hoc participants who attend meetings, as required. Ad hoc participants may include:

Unit or Regional Environmental Officers

Unit or Regional Airspace Officers or Managers

Installation Community Affairs Planners and Representatives

Judge Advocates General

4.9. **Guest Attendees.** It is important to maintain a working group environment to facilitate the free exchange of information and ideas. Guest participation will be by invitation of the Chairperson. Guest participants may be special topic presenters or representatives of agencies or groups that are relevant to the issues and objectives of the Summit. The hosting commander may invite unit staff/representatives to attend as an introduction to the ACS forum. This should be limited to essential or key personnel.

4.10. **Standing Working Groups.** Standing working groups may be established as necessary. For example, unit airspace managers may comprise one such working group and will meet as necessary, when tasked to investigate issues specific to them.

5. OPERATING PROCEDURES.

5.1. The meetings will be held on the first Wednesday of March and September each year. Location of each meeting will be determined at the previous meeting and may rotate among the duty locations of the members, at their discretion. The commander of the hosting facility will serve as the host of the meeting, and ensure rooms are available for meeting and billeting, as necessary.

5.2. The Chairperson will open the meetings and allot time to review the previous meeting's minutes. Briefings will then be presented by members and/or guest speakers. A discussion of OPEN issues will follow. Any NEW issues and concerns can be presented by members and will be discussed. The Secretary will record unresolved issues for further investigation. If necessary, working groups will be organized and tasked to meet separately before the next meeting.

5.3. Meetings will be adjourned at the discretion of the Chairperson and after the next meeting location has been determined.

6. APPROVAL AND REVIEW OF CHARTER. This charter becomes effective upon approval of the Commanders Summit members, and the signature of the Chairperson. Revisions to this charter may be submitted to the Chairperson for consideration and incorporated if approved.


JERRY D. HARRIS, JR.
Brigadier General, USAF
Commander, 56th Fighter Wing

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