



Luke Air Force Base  
56th Fighter Wing Public Affairs



# Tour Request Form

- Our tour season is open September through March.
- Tour applications are accepted beginning August 1st.
- Tour dates are offered Monday - Friday. With a tour start time of 9 a.m. and tour conclusion time of 12 p.m.
- No tours on weekends or federal/observed holidays.
- Tours are only offered to non-profit organizations.
- **Groups must provide their own transportation** and all attendees must fit in **one vehicle** to include the tour guide.
- All attendees must be at least 15 years old with photo identification.
  - If the tour is for minors and photos will be captured by a 56 FW/PA member, a photo release form must be obtained from the base tour POC. (If a photo release form is not available, a 56 FW/PA member will provide the tour POC an official Public Affairs Talent Release DD FORM 2830).
- Groups must have a **minimum of 15** attendees and a **no more than 30**. The tour will be canceled the day of if the minimum attendees (15) do not show up.
- Each organization is limited to **1 tour per season**.
- Groups that cancel their tour **WITHIN 5 BUSINESS DAYS** of the scheduled tour will not be rescheduled during the tour season.
- All interest-based requests are approved pending operations/availability.
- The 56 FW/PA reserves the right to cancel, reschedule or reject any tour, at any time based on mission, priority, availability or security.

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## Group Information

Group Name:

Number of Attendees:

Type of Group (i.e. business leaders, school, etc.):

## Group Point of Contact

Name:

Phone Number:

Alt. Phone Number:

E-mail:

## Requested Date of Tour

Provide two dates:

## Interest

What are you interested in seeing on this tour? (i.e. career fields, equipment, units, etc.):

Return this form to [56fw.pa@us.af.mil](mailto:56fw.pa@us.af.mil) no later than **30** days prior to tour date requested.